

Guidelines for Poster Submission

There are two stages to this process: Abstract Submission & Poster Preparation

Abstract Submission:

1. Submit an abstract to the conference through the online abstract submission form which can be accessed from the “Abstract Submission” link on the Call for Papers webpage: <http://www.comsol.com/conference2010/usa/papers/>. Create a login for yourself if you do not have one.
2. Once the login has been created, it will take you to the Abstract Submission page. Follow the instructions on the form to submit the abstract. Enter all necessary information as shown in the examples below each text field.
3. Abstract: The abstract should be no more than 250 words. You can either type the abstract in the box provided or paste the abstract text into the box. The abstract should ideally contain a short description of your work highlighting how COMSOL Multiphysics was used. Explain briefly the methodology and the expected/obtained results.
4. References: The format should be consistent for all references. Example format: *1. First Name Last Name, Article title, Journal, Volume, page numbers (year) – Use et al at the end of the author name if there are more than two authors.*
5. Figures: Up to 4 figures can be used to support the abstract. Refer to them as Figure 1, Figure 2 etc in the text. The figures could be schematics explaining your problem, plots and/or simulation results. Assign captions to the figures using this form and attach them.
6. Choose which format of presentation you prefer: Oral or Poster. Submit separate abstracts if you wish to participate in both sessions or if you have more than one topic.
7. Read and accept the Copyright Notice and click on “Submit Abstract”.
8. Once the abstract has been submitted, you can then go to the “My Conference” page to manage your submissions.
9. The status of your abstract submission will be displayed here.

Poster Preparation (Following Abstract Submission):

1. Logon to the “My Conference” page from the conference website to check the status of your abstract submission: (<http://www.comsol.com/conference2010/usa>).
2. Refer to the guidelines by clicking on the link provided below your submissions for preparing your poster.
3. **NOTE:** You do not have to submit your poster online. You can directly bring it to the conference.
4. **OPTIONAL:** Even if you are presenting your work in the poster session, you can submit a full length paper. Refer to the “paper template”, prepare a full length paper, convert it into a PDF document and submit it through the link provided under “Submissions” in the “My Conference” page.